



Short-Term Rental Condominium Authorization

If the Short-Term Rental listed below is a condominium, authorization from the board of the Condominium Corporation is required to rent the condominium for short-term stays.

Short-Term Rental Address: _____

We, the Board of Condominium Corporation No. _____, authorize the Applicant _____ to submit a Short-Term Rental Licence Application for this property pursuant to By-law No. 2023-115, along with any additional required documentation, to the City of Owen Sound.

We hereby certify that we have reviewed the completed Short-Term Rental Licence Application and supporting documentation and understand that, once approved, the applicant will be licensed to rent their condominium for short-term stays to a maximum of 180 days per year.

Name and Title of Representative: _____

Signature: _____ Date: _____

Contact Email: _____

Contact Phone Number: _____

I have authority to bind the Corporation.

Please note that all personal information submitted for inclusion with this document is collected under the authority of the *Municipal Act, 2001*, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) and will be used to complete the licensing process. The information provided will be distributed to City Departments and other applicable authorities for comment to determine if a licence will be granted. Certain information will form part of the Council Agenda which is a public record. Questions about this collection should be directed to the City Clerk, Briana M. Bloomfield, at 808 2nd Avenue East, Owen Sound, ON, N4K 2H4, bbloomfield@owensound.ca, or 519-376-4440 ext. 1247.