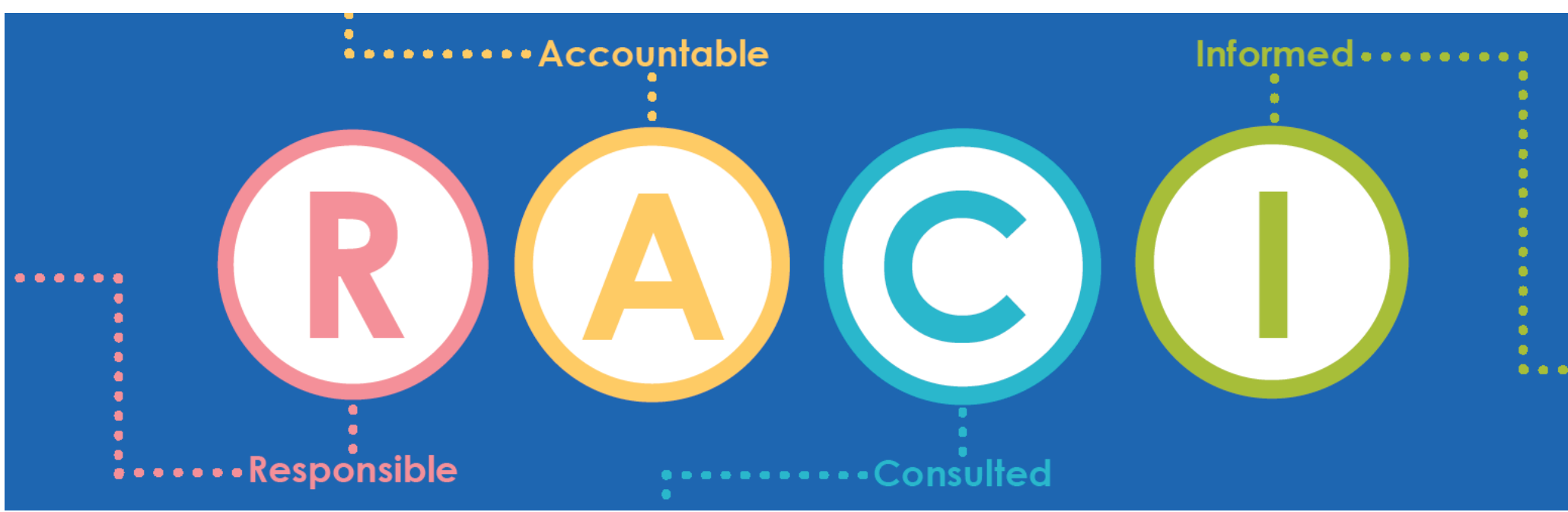


## RACI Chart

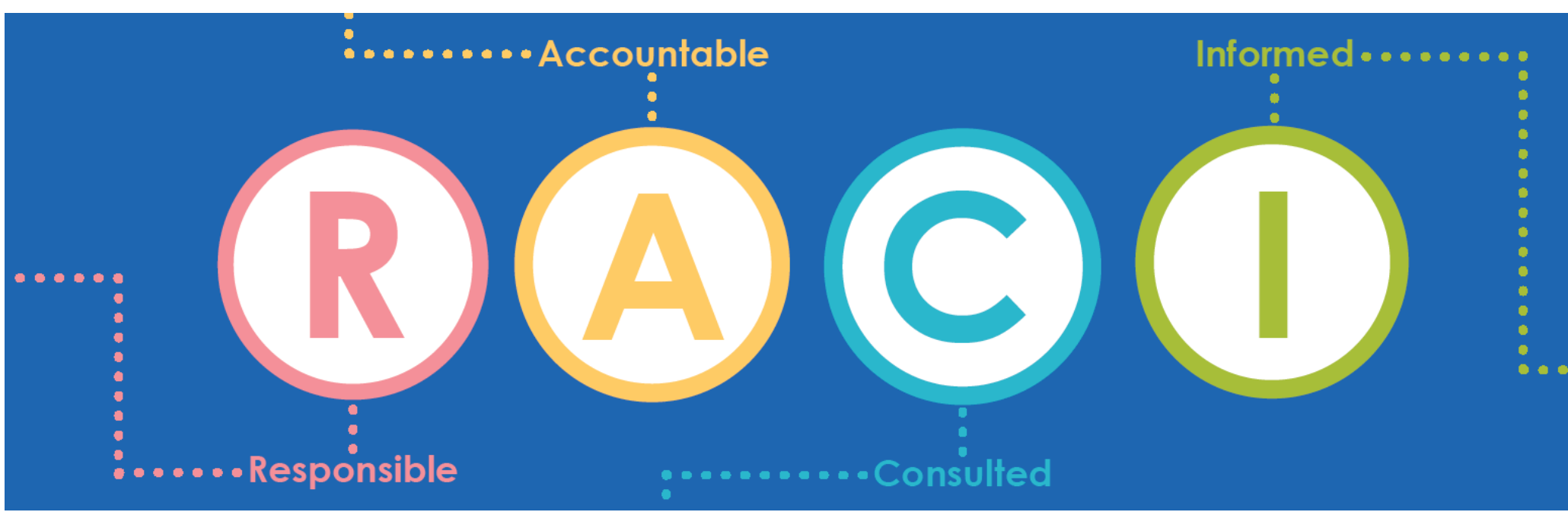
Task List	Deadline to Complete	Responsible	Accountable	Consulted	Informed	Comments
Compile the existing services we have at the site	01/31/24	Lara Jeff Chris Heidi	Heidi	Matt	Operations Committee	
Costs for potential service level increase	02/15/24	Lara Jeff Chris Heidi	Heidi	Matt	Operations Committee	
Assess options for fee recovery	02/28/24	Lara Jeff Chris Heidi	Heidi	Matt	Operations Committee	
Identify potential partnership	02/15/24	Heidi Chris	Heidi	Lara Matt	Operations Committee	





Data Collection monitoring	02/15/2024	Heidi Chris	Heidi	Lara Matt	Operations Committee	
Analyze trends in demographics time of use and day of use	02/15/24	Heidi Chris	Heidi	Lara Matt	Operations Committee	
Find a way to increase sales revenue to match operational expenses	02/15/24	Lara Jeff Chris Matt Heidi	Heidi	Other municipalities that currently generate revenue from leaf and yard waste sites	Operations Committee	
Determine number of Owen Sound residents that currently use the site	02/28/24	Heidi Chris	Heidi		Operations Committee	





Ensure accurate billing to municipalities	03/01/24	Heidi Chris	Heidi	Lara Jeff Matt	Operations Committee	
Draft business plan	03/31/24	Lara Jeff Chris Matt Heidi	Heidi	Tim	Operations Committee	

