



YOUTH VOLUNTEER OF THE YEAR NOMINATION FORM

(14- 21 years of age)

Detail is most important as the Community Services Committee only reviews information submitted with no additional research or considerations given.

The Community Services Committee will evaluate the applications taking into consideration the following factors:

- *The Youth Nominee has given considerable time and effort in assisting community groups, school groups, charitable organizations, non-profit organizations and made a positive impact on the lives of people in the Owen Sound community.*
- *The nominee has a distinguished and/or unique record of service to the organization(s) that can be documented.*

A. NOMINEE INFORMATION (ensure the nominee's name is correctly spelled as it will be used on official materials)					
<i>Please read the attached award criteria before completing.</i>					
Last Name			First name		
Address				Email	
City		Postal Code		Province	
Telephone Number Work:			Telephone Number Home:		
Age:	Grade:	School:			
B. ORGANIZATION INFORMATION (if further information is required)					
Name of organization submitting nomination					
Nomination submitted by					
Address				Email	
City		Postal Code		Province	
Telephone Number Work:			Telephone Number Home:		
C. SPECIFIC AREA OF SERVICE TO YOUR ORGANIZATION (i.e. Team Member, Team Leader, Volunteer Assistant)					
Positions Held (i.e. President, Secretary)	Description of duties			Time Period (specific years) Time Commitment (hrs/week)	

D. NOMINATION QUESTIONS (please be as specific and detailed as possible so the Selection Committee can understand the degree of commitment by the nominee - add additional pages if necessary)

1. Describe the volunteer activity/activities performed.

2. What is exceptional about the volunteer contribution? How is the nominee an inspiration to others and how have they made a positive impact on people and/or organizations around them?

E. LIST OTHER ORGANIZATIONS THAT THE NOMINEE VOLUNTEERS FOR:

F. APPLICATION INFORMATION

DEADLINE: WEDNESDAY, MARCH 1, 2023

Freedom of Information:

This information is gathered in accordance with the *Municipal Act RSO 1980, Chapter 302*. The information is to be used by the City of Owen sound for administrative and emergency purposes. All personal information gathered is considered private, but may be subject to disclosure under the *Municipal Freedom of Information and Protection of Privacy Act, Chapter 63, RSO 1989*.

Return Application to:

Community Services Department

c/o Lauren Stewart

808 2nd Avenue East

Owen Sound, ON N4K 2H4

Tel: 519-376-4440 ext. 1256; Fax: 519-376-6028

E-mail: lstewart@owensound.ca

G. CRITERIA

Purpose:

- To recognize, encourage and reinforce the importance of volunteering from our Youth Base in the City of Owen Sound.

Presentation:

- The Awards presentation will be held on the same evening as a City Council meeting. The social gathering will take place prior to the meeting while the formal presentation will be held at the beginning of Council.

Criteria:

- Nominees should consist of Owen Sound residents or residents in neighboring municipalities who have volunteered extensively for an organization(s) within Owen Sound. *The nominee will have enriched the lives of Owen Sound residents and contributed greatly in making a positive impact in the City of Owen Sound*
- Impact of service will be greatly considered during the selection process.
- Must have performed such service on a wholly volunteer basis and not for pay.
- Nominees who have been submitted previously, but have not been selected for award must be re-submitted for consideration each year.
- Previous winners of the "Youth Volunteer of the Year Award" will not be eligible for nomination again.
- Members of a nominee's immediate family are eligible to nominate and/or act as a reference.
- There is no obligation to award a "Youth Volunteer of the Year Award" should the Selection Committee deem there to be no nominees that fit the criteria listed above.

Selection:

- The Selection Committee is the members of the Community Services Committee.
- It is recommended that members of the Selection Committee consider whether or not they are in a conflict of interest situation when a member of their immediate family is nominated. Immediate family includes: partner, parent, child, grandparent, grandchild and siblings.
- The Selection Committee will evaluate the applications taking into consideration the guidelines laid out in the Criteria above.
- All nominations received are not necessarily approved.
- The Selection Committee's recommendations will be forwarded to City Council for final approval of the selected volunteers prior to the successful candidates being notified.
- Only the individuals who are selected will be notified.
- The Selection Committee will review criteria on an annual basis.