

Home and Cottage Show 2025

Terms and Conditions

1. Terms of Agreement

- The Exhibitor agrees to abide by the following terms and conditions, including “Set-Up & Tear-Down,” listed separately.
- Home & Cottage Expo, hereinafter known as “the Show,” agrees to provide the exhibitor with the display space and amenities contracted for, as well as advertising and promotions to attract the public.

2. Location and Parking

- The Show will be at the Harry Lumley Bayshore Community Centre, 1900 3rd Avenue East, Owen Sound, Ontario. Exhibitor parking is allowed at the end of the North Parking lot ONLY, as designated by signs immediately after unloading.

3. Booth Rental Set-up and Placement

- Set-up time is available to the Exhibitor from 12:00 p.m. to 6:00 p.m. on Friday, May 2, 2025. Earlier or later, access is granted by request only.
- No cutting with a power saw is permitted during setup (indoors).
- Only approved tape may be applied to venue walls and floors. Check with Show organizers during set-up before applying any tape.
- A permit is required from The Owen Sound Fire Marshall for any open flame devices.
- Under provincial legislation, a permit from the City of Owen is required for a tent or combination of tents exceeding 60 m² (645ft) (outdoor displays only). The Show requires advance notice of any outdoor tent installation and may assess an additional fee. Tents must be secured with weights, not stakes.
- The Exhibitor is prohibited from posting advertising of other trade shows and vendor markets at the Exhibitor’s booth.
- The Show will determine booth locations based on the priority of orders received and the optimum complementarity of exhibitors and displays. Regardless of registration date, exhibitors will not necessarily receive either their first choice of location or the same location as the previous year.

- Only one business per registration is allowed. Any supplemental business must be represented on a separate registration form. The show must approve all booth sharing or cost sharing in advance.

4. Not-For-Profit Booths

- Third-party fundraising (e.g., selling tickets on behalf of a charity) is not allowed unless it has been pre-approved by the Home & Cottage Show Committee.
- If a charity wishes to take part in the Home & Cottage Expo, they may apply to register a Marketplace booth at a special not-for-profit rate.

5. Staffing and Access Badges

- The Exhibitor booths must always be staffed. Staff are to stay within booth boundaries. No soliciting or conducting surveys outside of the booth area is allowed.
- The show will provide four (4) free name badges for each booth. The Exhibitor will pick up name badges at the registration table (located in the corridor outside the arena floor entrance) during set-up on Friday, May 2, 2025. Passes will not be available on Saturday or Sunday. You must distribute your passes accordingly. Otherwise, staff will be charged \$5 at the door.
- Only authorized staff carrying or displaying name badges provided by the Show are permitted access to indoor areas during the hours of the Show. The Show reserves the right to bar any person not carrying or displaying an official name badge provided by the Show.

6. Liability, Insurance, and Payment

- The Show will assume no liability, for any reason, for possessions or materials displayed at the discretion of the Exhibitor.
- The Exhibitor must provide proof of public liability and property damage insurance, naming the City of Owen Sound as Additional Insured, with a minimum policy value of \$2 million. (Acceptable proof is a certificate or letter from a recognized insurance agency). The Exhibitor also has the option to purchase Exhibitor Insurance from The City of Owen Sound.
- Booths must be paid for at the time of booking. All fees are due and payable within 7 days of registering; this registration is a legally binding contract that the applicant, company, or individual completing is responsible for and accepted as such once completed. When your registration is received, The Owen Sound Home and Cottage Expo will e-mail the applicant an invoice for your records in a PDF format. Payment is due upon delivery of the invoice. All monies will be forfeited if an exhibitor unit is reserved and canceled. As a courtesy, we will attempt to re-lease the space. If the space is re-leased, a percentage of the total monies will be refunded at our discretion.

7. Exclusivity

- The Show endeavors to feature as wide a range of goods and services as possible. However, the Exhibitor is not guaranteed that they will be the sole exhibitor of their product or service.

8. Cancellation

- In the event the facility in which the Show is to be held is destroyed or becomes unavailable for occupancy, or if for any reason the Show Management is unable to permit the Exhibitor to occupy the facility or the Rental Space, or if the Show is cancelled for any reason beyond the control of the Show Management, including but not limited to casualty, explosion, fire, lightning, flood, weather, epidemic, earthquake or other natural disasters, acts of public enemies, acts of terrorism, riots or civil disturbances, strike, lockout or boycott, The Home and Cottage Expo, the show management and sponsors will not be responsible for any loss of business, loss of profits, damage or expense of whatever nature that the Exhibitor may suffer.
- Please note that completing the registration does not confirm your status as an exhibitor at the show or your booth location. All registrations are reviewed to ensure that the products and services conform to the Home & Cottage Expo Exhibitor Policy.